

VINEYARD CHRISTIAN SCHOOL

2011 / 2012 FINANCIAL AGREEMENT

TUITION/REGISTRATION

The Registration Fee is due at Pre-registration. The fee is not refundable or transferable unless the student(s) is not accepted to the school due to limited class space or for reasons determined by the Principal in the initial family interview. New students enrolling after July 1, 2011 must have all financial arrangements made during the same business week as the scheduled New Family Principal interview.

In the event of a withdrawal, there will be no refund available for any portion of the Registration Fee. All withdrawals will be charged a **\$50.00 per student withdrawal fee**. Withdrawals after July 1, 2011 until September 30, 2011 are required to pay for two months of tuition. Withdrawals after October 1, 2011 are required to pay tuition to the nearest concluding month.

All FACTS agreements must be finalized by June 1st, or within 2 weeks of registering if after June 1st, or your child's registration will not be considered complete and his/her placement in a classroom will not be guaranteed. After two consecutive missed payments through FACTS payments, your child will not be able to attend school or any camp until the payments are brought current.

Full tuition payments are due in the school on or before June 1, 2011. Payments not received by June 15, 2011 will be charged a **\$50.00 late fee**. If full tuition is not paid by June 1, 2011, your child's registration will not be considered complete and his/her placement in a classroom will not be guaranteed and you will be expected to make arrangements to pay your tuition via FACTS if other arrangements have not been made with the VCS Finance Office.

BEFORE/AFTER SCHOOL PROGRAM

Before/After School Program is billed one month in advance for those families registered in the program. Families with Occasional Use will be billed at the end of each month. Payment is due in the school office on or before the 15th of the billing month. Payments not received by the 15th will be charged a **\$20.00 per student late fee**.

If your Before/After School Program payment is 30 days+ outstanding, your child will not be able to attend school or any extra-curricular activities until the payment is brought current.

After School Program is provided until 6:00 p.m. Children picked up after 6:00p.m. will be billed **\$1.00 per minute after 6:00p.m.**

OTHER FINANCIAL

All checks returned by the bank will be charged a **\$20.00 service fee per item** in addition to the face value of the check. Payment must be made in cash, cashier's check or money order within 7 days to the school. If after 30 days the debit is outstanding the student will not be able to attend school or any extra-curricular activities until the payment is brought current.

After three returned checks during the school year from a single family, the only permissible form of payment will be cash, cashier checks or money order. This includes any combination of returned checks to any department within the school.

All fees for extra-curricular activities and camps are due prior to participating in those events. A student may not attend if all financial obligations have not been met in full. The school reserves the right to limit a student's ability to participate in these events based on pre-determined academic requirements and poor citizenship or behavior.

I have read the items stated above and agree to them.

Print Name of Person responsible for Finances

Signature

Date